

Templates and Guidelines for Filing Executive Summary and Index Information Pursuant to Docket Numbers EL00-95-075, EL00-98-063, and EL01-10-007.

The templates in this document should be used for the Executive Summary and Indexes of Relevant Material. Parties should electronically file the Executive Summary and all Indexes of Relevant Material in a single Microsoft Word document, even if they cannot electronically file all or part of the supporting documents. Parties should file the Executive Summary and Index information in one e-filing session and use separate sessions to submit any of the exhibits referenced in the indexes.

The Executive Summary and Indexes of Relevant Material should only contain information that is public, even if they reference documents that are non-public.

To electronically file the Executive Summary and Indexes of Relevant Material document:

- 1) Go to www.ferc.gov and select the eFiling link.
- 2) After you log in, select the filing type "Production of Document."
- 3) Specify the person (signer) responsible for the submission.
- 4) Specify the party on whose behalf the filing is made.
- 5) Enter the Docket Number(s) and subdocket(s) the submission pertains to:
For the California proceeding, enter both EL00-95-075 and EL00-98-063.
For the Northwest proceeding, enter EL01-10-007.
- 6) At the screen with the default document description, modify the description to read "Executive Summary and Indexes of Relevant Material for Production of Document of (the party name you specified) under (the Docket No.)."
- 7) Browse and select the file containing the Executive Summary and Indexes of Relevant Material.
- 8) Submit the files.
- 9) Be sure to click on "Done" at the bottom of the acknowledgment screen to complete the submission process.

To electronically file exhibits:

- 1) Follow the above steps.
- 2) In step (6), amend the default description by adding "Exhibit [specify the appropriate Index Exhibit Number]" at the beginning of the description. If more than one e-filing session is required to submit parts of a single exhibit, use additional descriptors to identify "Part 1 of Exhibit...", "Part 2 of Exhibit...", etc.

Do not submit paper copies of any documents that you submit via the e-filing system.

Template Instructions

General Instructions:

File the Executive Summary and all Indexes of Relevant Material electronically as one MS Word document in a single e-filing session without any other documents.

All information in the Executive Summary and Indexes of Relevant Material must be public information. The Executive Summary and Index information will be posted on FERRIS.

Executive Summary Template:

1. Repeat the rows following Submitter (Party Name) as necessary for additional Findings of Fact.
2. Use the Table/Insert menu function in MS Word to add additional rows.

Index of Relevant Material Template:

1. Use one table for each Index Exhibit Number.
2. When specifying the applicable time period, enter one of the following:
 - a. before 10/2000;
 - b. between 10/2000 and 6/2001;
 - c. after 6/2001
3. For electronic submission of an Exhibit, or submission on CD ROM, copy and insert the applicable Index table at the beginning of the Exhibit being submitted. If the Exhibit consists of multiple files, put the Index at the beginning of the first file only.
4. For paper submission of an Exhibit, print the applicable index and attach it as the cover page of Exhibit.

Contacts:

eFiling Support: 1-866-208-3676 (toll free)
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Executive Summary Template

Submitter (Party Name)	
Contact or Representative (Name, Org., Address and Phone No.	
Finding of Fact	
Relief Requested	
Index Exhibit Number(s) pertaining to the Finding of Fact	
Finding of Fact	
Relief Requested	
Index Exhibit Number(s) pertaining to the Finding of Fact	
Finding of Fact	
Relief Requested	
Index Exhibit Number(s) pertaining to the Finding of Fact	

Index of Relevant Material Template

Submitter (Party Name)	
Index Exh. No.	
Privileged Info (Yes/No)	
Document Title	
Document Author	
Doc. Date (mm/dd/yyyy)	
Specific finding made or proposed	
Time period at issue	a) before 10/2000; b) between 10/2000 and 6/2001; c) after 6/2001 (Delete the two that do not apply, and this instruction)
Docket No(s). and case(s) finding pertains to *	
Indicate if Material is New or from the Existing Record (include references to record material)	
Explanation of what the evidence purports to show	
Party/Parties performing any alleged manipulation	

* This entry is not limited to the California and Northwest Docket Numbers.