



# FERC08-RFP-80148

November 19, 2007



**Federal Energy  
Regulatory Commission**





# Purpose

## Information Technology and Records Management Support Services





# Method of Procurement

- Full and Open Competition
- Ensure impartial, equitable and comprehensive evaluation of all proposals and select the source whose offer represents the best value to the Government





# Type of Contract

- Cost Plus Award Fee, Level of Effort (CPAF-LOE) type contract
- Includes a Transition period consisting of 3 months, One Basic Year, consisting of twelve months, and Four one year options





# Requirement

The support required under this RFP is divided into the following Task Order structure for Fiscal Year 2009 through Fiscal Year 2013

- 20\_\_-1 Program Management
- 20\_\_-2 IT Operations
- 20\_\_-3 Software Engineering
- 20\_\_-4 IT Security
- 20\_\_-5 Information Management





# Schedule

- Release of RFP - November 13, 2007
  - Pre Bidders Conference/Site Survey November 19, 2007
  - Posting of Bidders List November 20, 2007
  - Offerors' Questions Due Date December 05, 2007
  - Release of Questions/Answers December 14, 2007
  
- Proposals Due - January 22, 2008
  
- Award - May 01, 2008





# RFP Volumes

- VOLUME I – Required Documentation
- VOLUME II – Executive Summary
- VOLUME III – Technical & Management Proposals
  - Part A- Technical Proposal
  - Part B- Management Proposal
    - Part B-1 Evaluation Factors Appendix
    - Part B-2 White Paper Appendix
  - Part C- Oral Presentation and Discussion
- VOLUME IV- Relevant Experience and Past Performance
- VOLUME V – Cost Proposal





# RFP Volumes

- Volume III – Part B – Management Proposal
  - B-1 Evaluation Factors Appendix
    - Cross Reference document of Offeror's responses to the Evaluation Factors and Subfactors
  - B-2 White Paper Appendix
    - Supplement to The Technical/Management Proposal
    - Submittal of pre-existing documentation referenced in the Technical/Management proposal



# Request For Proposal

<http://www.ferc.gov/>

- Webpage includes the cover letter and a complete RFP.
  - The RFP includes:
    - Standard Form 33;
    - Section J – List of Attachments;
    - Attachment No. 1 – Statement of Work;
    - Exhibit A – Cost and Pricing data template;
    - Exhibit B – Evaluation Factors Appendix;
    - Exhibit C – Past Performance Questionnaire; and
    - Exhibit D – Service Level Agreements.
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# FERC Documentation Library

- **Documentation Library**

CD with information about current configurations, standards, and statistics. It contains documents such as the FERC Systems Development Life Cycle, Standard Operating Procedures, an Overview of the Network & Systems (Hardware, Software, Network, COTS, and Custom Applications).

CD will be available for pickup on November 27, 2007

Each offeror will sign a Non-Disclosure upon receipt of CD and will return CD and evidence of the destruction of all copies when notified by the PCO.





# Points of Contact

- Procuring Contracting Officer:  
Karen Curtin
- Alternate Point of Contact:  
Kevin Woody





# Correspondence

Questions on any portion of the RFP shall be submitted in writing to the following email address:

[FERC08-RFP-80148@ferc.gov](mailto:FERC08-RFP-80148@ferc.gov)





# Site Survey

- Public Reference Room (PRR)
- Records Maintenance Center (RMC)
- EDMS Operations (Scanning/Indexing/Printing)
- Computer Room
- Information Technology Center (ITSC)
- IT Training Room
- Government Furnished Facilities

